



## **JOB VACANCY**

The **ARIMA RACE CLUB** is seeking a suitably qualified person to apply for the following contractual position.

### **POSITION: ACCOUNTING/DATA ENTRY CLERK**

- Candidate should possess a minimum of 5 O' Levels including Mathematics, English and Accounting.
- Candidate should possess working knowledge in Microsoft Excel and Microsoft Word.
- Candidate should possess a minimum of one (1) year working experience in a similar role.
- Knowledge of Quick Books or a similar Accounting Software would be an Asset.

**Submit your resume to [raegene.bernard@arimaraceclub.com](mailto:raegene.bernard@arimaraceclub.com)**